

# Children's Health Queensland Hospital and Health Service and Brisbane North PHN

A protocol for working together to enhance health outcomes

*Schedule 1 – Schedule of activity*

2020-2022



## Schedule 1 – Schedule of activity

This document, Schedule 1 – Schedule of activity, relates to initiatives undertaken between two parties (Children's Health Queensland Hospital and Health Service and the Brisbane North PHN) within the context of the working together Protocol 2020-2023. The activities within the Schedule may be updated from time to time based on the needs of the parties. This document will remain a living document throughout the term of the Protocol to support these changes as needed. Any major amendments (such as activities or priority level) must be agreed in writing by the key party representatives.

The initiatives and correlating activities have been developed from the priority areas and objectives identified in:

- Brisbane North PHN and MNHHS Health Needs Assessment as published from 2016 onwards;
- CHQ Strategic Plan 2020-2024;
- CHQ Integrated Care Strategy 2018-2022;
- CHQ Children's Health and Wellbeing Services Plan 2018-2028.

Various other high-level state and federal Department of Health strategic documents were also consulted. These initiatives range from funded contract arrangements through to cooperative endeavours based on in-kind support and initiatives for each party's information as follows:

### (a) Funded Contracts (Level 1)

A Contract will be used where:

- (a) Funding passes between the parties;
- (b) Project activities involve significant risks to one or both of the parties;
- (c) There is any proposed use or sharing of identifiable patient information;
- (d) On any other grounds determined by either party.

All Funded Contracts will be recorded in Schedule 1 as Level 1 Initiatives.

### (b) In-kind Initiatives (Level 2)

An in-kind initiative shall involve provisions for sharing information, staff resources including staff co-location if appropriate, and facility access described in relevant initiative implementation plans. These initiatives shall be recorded in Schedule 1 as Level 2 Initiatives.

Neither party shall be legally bound to perform any activity under an in-kind initiative, except in the case where a separate agreement is executed by the parties. Each party shall generally support the performance of the in-kind initiatives.

### (c) Initiatives for Information (Level 3)

The parties may from time to time undertake initiatives that may be of interest to each other but will not require a contractual or in-kind arrangement. These initiatives shall be recorded in Schedule 1 as Level 3 Initiatives.

## Schedule of activities: current at January 2022

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
1. Children's Integrated Care Collaborative	<ul style="list-style-type: none"> <li>The Children's Integrated Care Collaborative (CHICC) is an inter-agency forum, hosted by CHQ, which will meet quarterly in 2022.</li> <li>BNPHN is a member.</li> <li>Current focus areas are: <ul style="list-style-type: none"> <li>the first 2000 days;</li> <li>school-based health care;</li> <li>adolescent wellbeing; and</li> <li>coordination of services for children and young people in care.</li> </ul> </li> <li>A virtual showcase event will be held in 2022 to highlight integrated care initiatives aligned with the key focus areas. Date TBA.</li> <li>The showcase will be open to a broad state-wide audience and BNPHN can distribute the invitation to relevant stakeholders.</li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> <li>TBC, <a href="#">Integrated Care Projects Lead</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Kathy Faulkner, <a href="#">Manager – Priority Communities</a></li> </ul>
2. Women's and Children's Collaborative	<ul style="list-style-type: none"> <li>The Women's and Children's Collaborative (W&amp;CC) is led by Metro North HHS Women's and Children Clinical Stream and BSPHN.</li> <li>CHQ is a member of the forum which meets quarterly.</li> <li>The Focus areas are: <ul style="list-style-type: none"> <li>The patient journey through a model of integrated care;</li> <li>Safe and equitable access to services;</li> <li>Optimising communication between health providers;</li> <li>Supporting the implementation of models of shared care which enhance the patient experience and outcomes;</li> <li>Supporting opportunities to contribute to the evidence base through ongoing education and research;</li> <li>Develop robust clinical pathways; and</li> <li>Align care provided in the community with care provided in hospital whilst strengthening partnerships between Primary Care, Brisbane North PHN and the hospital systems.</li> </ul> </li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> <li>Dr Aaron Chambers, <a href="#">GPLO</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Dr Meg Cairns, <a href="#">GPLO</a></li> <li>Kathy Faulkner, <a href="#">Manager – Priority Communities</a></li> </ul>

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
3. General Practice Liaison	<ul style="list-style-type: none"> <li>CHQ's GPLO attends the BNPHN GPLO meetings.</li> </ul>	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> <li>Dr Aaron Chambers, <a href="#">GPLO</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> </ul>
4. General Practice Education	<ul style="list-style-type: none"> <li><a href="#">Project ECHO®</a> is an RACGP accredited tele-mentoring model used by CHQ to support GPs and other primary care providers to manage common, complex paediatric conditions.</li> <li>BNPHN promotes CHQ's delivery of <a href="#">relevant Project ECHO Networks</a>.</li> <li><a href="#">Paediatric Masterclass for General Practice</a> is an RACGP accredited GP education event hosted by CHQ annually, promoted by BNPHN.</li> </ul>	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> <li>Dr Aaron Chambers, <a href="#">GPLO</a></li> <li>Perrin Moss, <a href="#">Program Manager – Integrated Care</a></li> <li>Phil Nixon and Sarah Baggio, <a href="#">ECHO Network Coordinators</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Amanda Queen, <a href="#">Manager – Primary Care Team</a></li> </ul>
5. GPs in Schools Program	<ul style="list-style-type: none"> <li>CHQ is planning education and training in 2022 to support GPs and practice nurses working in the GPs in Schools program, including those in the BNPHN catchment.</li> </ul>	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> <li>Perrin Moss, <a href="#">Program Manager – Integrated Care</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Amanda Queen, <a href="#">Manager – Primary Care Team</a></li> </ul>

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
6. Paediatric Minor Injury and Illness Clinic	<ul style="list-style-type: none"> <li>CHQ, in partnership with UQ Health Care, will establish a GP-led Paediatric Minor Illness and Injury Clinic (P-MIIC) in the Queensland Children's Hospital (QCH).</li> <li>The clinic will provide care to appropriate category 4 and 5 patients with the aims of reducing wait times for families, improving flow through the emergency department, and reducing cost of care.</li> <li>BNPHN is a member of the Project Governance Committee.</li> </ul>	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> <li>Perrin Moss, <a href="#">Program Manager – Integrated Care</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Rachelle Foreman, <a href="#">Executive Manager – Health System Improvement</a></li> </ul>
7. COVID-19 Referral Pathways	<ul style="list-style-type: none"> <li>CHQ and BNPHN are contributing to the planning of home-based care for COVID positive children and young people, including escalation and de-escalation pathways.</li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> <li>Dr Aaron Chambers, <a href="#">GPLO</a></li> <li>Evan MacDonald, <a href="#">BPIO</a></li> <li>Adi Gafni, <a href="#">Director – Business Intelligence</a></li> <li>Felix Ramsay-Rickard, <a href="#">Operations Manager, Division of Clinical Support</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Dr Fabian Jaramillo, <a href="#">GPLO &amp; Clinical Editor HealthPathways</a></li> <li>Amanda Queen, <a href="#">Manager – Primary Care Team</a></li> </ul>
8. Rheumatic Heart Disease Project	<ul style="list-style-type: none"> <li>CHQ is progressing a state-wide project to improve service delivery for RHD patients.</li> <li>BNPHN has membership on the project governance group.</li> </ul>	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Rob Justo, <a href="#">Director of Cardiology</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> </ul>

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
9. Digital enablement (including HealthPathways, GP Smart Referrals, Referral development)	<ul style="list-style-type: none"> <li>Improve the continuity of patient care between primary, community and hospital care settings through collaboration in digital enablement work.</li> <li>HealthPathways are an online, point of care, decision support tool which supports continuity of care between primary, community and hospital settings:                             <ul style="list-style-type: none"> <li>CHQ contributes to BNPHN HealthPathways development at the request of the PHN's Clinical Editor.</li> </ul> </li> <li>Smart Referrals are digital referrals integrated with Best Practice and Medical Director software to enable faster, streamlined referrals to Queensland public hospitals:                             <ul style="list-style-type: none"> <li>State-wide QH sponsored enterprise system in which CHQ and Brisbane North have established and are supporting.</li> </ul> </li> <li>Referral development:                             <ul style="list-style-type: none"> <li>Streamlining processes for referring patients to Child and Youth Mental Health Service – including centralising referral pathways and using a standardised referral form.</li> </ul> </li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Aaron Chambers, <a href="#">GPLO</a></li> <li>Evan MacDonald, <a href="#">BPIO</a></li> <li>Adi Gafni, <a href="#">Director – Business Intelligence</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Julian Winkel, <a href="#">Coordinator Digital Health</a></li> <li>Barsoum Girgis, <a href="#">Coordinator Integrated Care</a></li> <li>Amanda Queen, <a href="#">Manager – Primary Care Liaison</a></li> </ul>
10. Clinical Council	<ul style="list-style-type: none"> <li>CHQ's Medical Director Integrated Care attends quarterly BNPHN Clinical Council meetings.</li> </ul>	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Dr Dana Newcomb, <a href="#">Medical Director Integrated Care</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Rachelle Foreman, <a href="#">Executive Manager – Health System Improvement</a></li> </ul>
11. Improving Outcomes for Children - Starting Well Initiative	<ul style="list-style-type: none"> <li>Starting Well is a program which links maternity, child health and GP care in Caboolture.</li> <li>The evaluation report is due in early 2022 and the aim is to expand this to other regions.</li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Shirley Aubrey, <a href="#">Clinical Nurse Consultant, Child Health Services</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Rachelle Foreman, <a href="#">Executive Manager – Health System Improvement</a></li> </ul>

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
12. Out of Home Care Project	<ul style="list-style-type: none"> <li>The Out of Home Care (OOHC) Project aims to improve access, timeliness and quality of health assessments for children entering care in the Caboolture and Morayfield regions.</li> <li>CHQ hosts a suite of digital health assessment tools which are freely available for use to support improving health outcomes for children and young people in care.</li> </ul>	Level 3	<ul style="list-style-type: none"> <li>Amy Anderson, <a href="#">Project Officer</a></li> </ul> <p>CHQ:</p> <ul style="list-style-type: none"> <li>Shirley Aubrey, <a href="#">Clinical Nurse Consultant, Child Health Services</a></li> <li>Phillipa Cole, <a href="#">Indigenous Child Health Worker</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Kathy Faulkner, <a href="#">Manager – Priority Communities</a></li> <li>Michele Hayes, <a href="#">OOHC Project Officer</a></li> </ul>
13. Domestic and Family Violence (DFV) in General Practice Project	<ul style="list-style-type: none"> <li>BNPHN (In collaboration with BSPHN) will deliver education to general practice staff around DFV and distribute a quality improvement toolkit.</li> <li>CHQ's Social Work team also delivers DFV education and training and will share information and resources with the PHN.</li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Tim Wood, <a href="#">Director of Social Work</a></li> <li>Deborah Walsh, <a href="#">Advanced Social Worker - Domestic and Family Violence Coordinator</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Amanda Queen, <a href="#">Manager – Primary Care Team</a></li> <li>Amy Anderson, <a href="#">DFV Project Officer</a></li> </ul>
14. MHAOD Regional Plan (Child and Youth Mental Health)	<ul style="list-style-type: none"> <li><i>Planning for Wellbeing</i>, is the Regional Plan for North Brisbane to address mental health, suicide prevention and AOD service issues and includes a focus on child and youth mental health.</li> <li>BNPHN has invited CHQ to collaborate, prioritise agreed actions, and formalise implementation of these.</li> </ul>	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>Cate Rawlinson, <a href="#">Service Development Leader, Centre for Perinatal &amp; Infant Mental Health</a></li> <li>Meenakshi Sundaran Shanmugan, <a href="#">Consultant Psychiatrist, CYMHS</a></li> <li>Shane Rebgetz, <a href="#">RC and AMYOS, CYMHS</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Kathy Faulkner, <a href="#">Manager – Priority Communities</a></li> </ul>

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
15. CHQ HHS Health Equity Strategy	<ul style="list-style-type: none"> <li>Inform the development of the Aboriginal and Torres Strait Islander Health Equity Strategy 2022-2025.</li> <li>Health Equity Strategies should be co-owned, co-designed and co-implemented with Aboriginal and Torres Strait Islander peoples and the organisations that represent them.</li> </ul>		<ul style="list-style-type: none"> <li>Anita Krug/Thea Prasad, <a href="#">MHAOD Program Development Officer – Child and Youth</a></li> </ul> <p>CHQ:</p> <ul style="list-style-type: none"> <li>Wyomie Robertson, <a href="#">Program Manager - Health Equity</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Kathy Faulkner, <a href="#">Manager – Priority Communities</a></li> <li>Warwick Pawsey, <a href="#">Program Development Officer - Priority Communities</a></li> </ul>
16. Aboriginal and Torres Strait Islander Children and Youth Type 2 Diabetes Needs Analysis	<ul style="list-style-type: none"> <li>Conduct a comprehensive needs analysis that aims to:                             <ul style="list-style-type: none"> <li>Increase understanding of the prevalence of prediabetes and T2D in Aboriginal and Torres Strait Islander children and youth aged 5 – 18 within Queensland.</li> <li>Map current models of care, prevention, screening and management practices for prediabetes and T2D in Aboriginal and Torres Strait Islander children and youth, compared with published national guidelines.</li> <li>Define and measure need for the prevention and management of prediabetes and T2D in Aboriginal and Torres Strait Islander children and youth across geographic locations using multiple forms of evidence including lived experience, practise expertise and research evidence.</li> <li>Establish priorities in relation to resource allocation and equitable service provision</li> </ul> </li> </ul>		<p>CHQ:</p> <ul style="list-style-type: none"> <li>Corrine Butler, <a href="#">Project Manager – Centre for Children’s Health and Wellbeing</a></li> <li>Dr Aaron Chambers, <a href="#">GPLO</a></li> </ul> <p>PHN:</p> <ul style="list-style-type: none"> <li>Michelle Bruckner, <a href="#">Manager – Integrated Care</a></li> <li>Kathy Faulkner, <a href="#">Manager – Priority Communities</a></li> <li>Amanda Queen, <a href="#">Manager – Primary Care Team</a></li> <li>Kate Strang, <a href="#">Publications and Communications Officer – Communications and Engagement</a></li> </ul>



Revision history			
Date	Version.	Author	Description of revision
10 November 2020	1	Jenny Hains / Hannah Johnson	Full review and update
March-April 2021	2-4	Dana Newcomb / Perrin Moss / Jenny Hains	Updates to activity schedule
July 2021	5	Dana Newcomb / Perrin Moss /Kirsty Elliott	Updates to activity schedule for review
Nov/Dec 2021	6	Dana Newcomb / Perrin Moss/ Michelle Bruckner/Kathy Faulkner/Rachelle Foreman	Updates to activity schedule for review
January 2022	7	Perrin Moss / Michelle Bruckner / Rachelle Foreman / Dana Newcomb	Updates to activity schedule for review
January 2022	8	Perrin Moss / Michelle Bruckner / Rachelle Foreman / Dana Newcomb	Updates to activity schedule. Review endorsed for publication.