

Information Kit - Expression of Interest Partners 4 Health Ltd Director

Partners 4 Health Ltd (the Company), trading as **Brisbane North PHN**, is a not-for-profit company limited by guarantee with a membership base of organisations whose objects align to those of Partners 4 Health.

The Company is primarily funded through the Australian Government Department of Health. A team of more than one hundred professionals work with health and social service providers in our region to create a community where good health is available to all.

Innovative activities of the Company include: supporting social services and primary care providers and their communities; funding patient services for aged care, chronic disease and mental health; improving service integration; improving access to after-hours services; population health planning and commissioning; and implementing electronic health records.

The Company is governed by a skills-based board of seven directors and is now seeking expressions of interest for director positions in the lead up to the election and appointment of directors at, and following, the company's Annual General Meeting to be held on Wednesday, 8 November 2023.

The Board meets at least six times per year and its two Board committees each meet at least three times per year. Directors receive a stipend, with access to salary packaging.

To lodge your Expression of Interest, you must complete the enclosed Expression of Interest Form and return it together with your current curriculum vitae, by no later than 5 pm (Brisbane time) 14 August 2023, to:

The Company Secretary
Partners 4 Health Ltd
PO Box 845
LUTWYCHE, QLD 4030

Applications may also be submitted electronically to cosec@brisbanenorthphn.org.au.

Please note that all persons who are shortlisted will be required to undergo an interview process to identify the candidates who best meet the Board's director eligibility and board composition requirements (see Attachment Three).

Interviews will occur in the week commencing, 28 August 2023. Please note that if you are shortlisted, you will need to be available around this date for an interview.

Unsuccessful candidates will be notified of the outcome.

The Board of Partners 4 Health Ltd (or its nominee) will endeavour to advise all persons who are unsuccessful in having their expression of interest accepted, and therefore will not be considered as candidates for election or appointment (subject to current contact details being provided), but may not be in a position to provide reasons for those decisions.

www.brisbanenorthphn.org.au

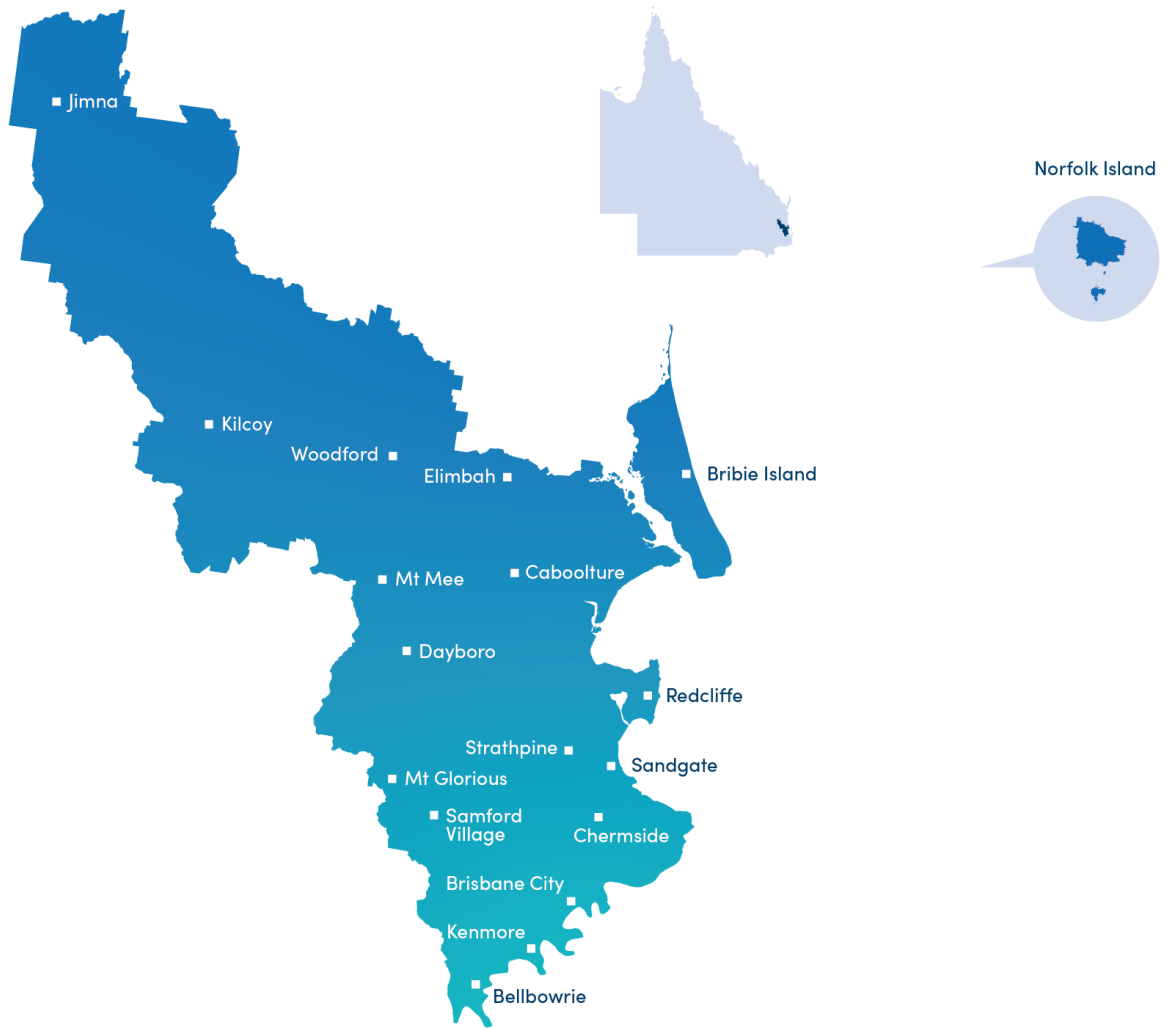
Level 1, Market Central
120 Chalk Street, Lutwyche QLD 4030
PO Box 845 Lutwyche QLD 4030
t 07 3630 7300 f 07 3630 7333

The timeline for this process is as follows:

Expressions of Interest (EOI) open	25 July 2023
Expressions of Interest (EOI) close	14 August 2023
Interviews of successful EOI candidates by the Independent Nominations Committee to determine eligibility for election or appointment to the Board	WC 28 August 2023
Electronic ballots for director election open	11 October 2023
Electronic ballots close	2 November 2023, 5pm
Annual General Meeting of Partners 4 Health Ltd	Wed 8 November 2023

For more information on Partners 4 Health Ltd, please visit: [Work with us - Brisbane North PHN](#)

Attachment One – Brisbane North Primary Health Network boundaries



Attachment Two – National PHN Objectives

Objective 1: improving the efficiency and effectiveness of health services for people, particularly those at risk of poor health outcomes.

Objective 2: improving the coordination of health services, and increasing access and quality support for people.

To achieve these objectives, PHNs are expected to:

- assess the health needs of their region using a people-centred approach.
- commission health services to meet the prioritised health needs of the people in their region.
- work closely with providers to build health workforce capacity and ensure they deliver high-quality care.
- connect health services for people to encourage better use of health resources and avoid duplication.

Attachment Three – Individual Eligibility Criteria and Board Composition requirements

Individual Eligibility Criteria

- 1.1 The Individual Eligibility Criteria for each director (or candidate for election or appointment) are as follows, namely that each such person must:
- (a) Not already have served on the board of the company for the maximum number of terms at the time the assessment is made by the Independent Nominations Committee (In calculating the maximum number of terms, any period served to fill a casual vacancy is not to be counted);
 - (b) Not have served on the board for a period of time which, when taken with the term of office for which they are now being considered, would, if they were elected or appointed, exceed the constitutional maximum number of terms (In calculating the maximum number of terms, any period served to fill a casual vacancy is not to be counted);
 - (c) Demonstrate a sound understanding of the role and purpose of the company;
 - (d) Demonstrate a sound understanding of the governance role, operation, legal duties and functions of boards;
 - (e) Demonstrate a sound ability to read and understand financial statements of the kind used within the company for the purposes of board reporting;
 - (f) Not be ineligible by law for appointment or election to the board;
 - (g) Complete a conflict of interest declaration in a form from time to time approved by the board and the Independent Nominations Committee; and
 - (h) Affirm in writing that they do not have any conflicts of interest which would hinder, or be reasonably likely to hinder their ability to exercise independent judgment in decision-making as a member of the board.

Board Composition Requirements

- 1.2 The Board Composition Requirements for the board as a whole are as follows, namely that the board as a whole ought to include the following skills and other competencies:
- (a) at least 2 members of the Board should be a primary health care service provider, having at least 5 years practical experience in the delivery of primary health care services;
 - (b) at least 1 member of the Board should have at least 5 years practical experience in a senior managerial position within an organisation involved in the primary health care sector;
 - (c) at least 1 member of the Board should have strong financial skills, in terms of recognised qualifications and at least 5 years' practical experience in a financial advisory or management role;

- (d) at least 1 member of the Board should have at least 5 years' business experience, preferably in a non-primary-health-care field;
- (e) a majority of the Board should have a strong understanding of local and national primary health care issues particularly as they affect the entire region serviced by the organisation; and
- (f) at least 3 members of the Board should have no current formal affiliation, whether as a director, officer or employee, of any of the Members of the Company.