

National Policy and Capacity Building Officer | Mental Health

- Be part of reforming mental health care in Australia
- Support 31 PHNs and liaise with national stakeholders
- Employed by and based at your local PHN

About the Company

The CEOs of each of the 31 Primary Health Networks across Australia have formed the National PHN Cooperative (the Cooperative). The Cooperative is designed to provide an operational forum for PHN CEOs to shape and inform a shared agenda, to articulate and demonstrate the value of PHNs to key stakeholders and the Government, and to actively engage with the Primary Health Care Reform agenda.

The Cooperative has a number of working groups, each chaired by a CEO. The purpose of the MHAOD Working Group is to support PHNs in leading the implementation of mental health reform in Australia through an active and effective partnership between the PHN network and national mental health peak organisations, professional bodies and organisations.

About the role

The National Policy and Capacity Building Officer will support the MHAOD working group to implement its annual work plan and facilitate joint working among PHNs on issues or projects that are best responded to at the national level or need consistency across PHNs.

Duties and Responsibilities

- Support the Cooperative to proactively engage with national stakeholders, including the Department of Health, National Mental Health Commission and national MHAOD peaks, professional bodies and service providers.
- Facilitate and support PHNs' active participation in national policy developments, including coordination of submissions and support for PHN representatives on committees.
- Support collaborative approaches to the development of joint regional planning and commissioning models, sharing innovative practice across PHNs.
- Facilitate joint-working among PHNs on issues or projects that are best responded to at the national level or with consistency across PHNs.
- Provide secretariat support to the PHN Cooperative MHAOD working group.
- Maintain regular communication with all PHNs and state & territory PHN networks and other identified stakeholders.

Selection Criteria

1. A relevant tertiary qualification.
2. Extensive experience in policy formation, advocacy, policy development and stakeholder relationships, preferably in health or community services.
3. Knowledge and/or experience of the mental health and suicide prevention sector and contemporary issues, especially the PHN mental health program.
4. Proven excellence in developing and maintaining effective relationships with varied stakeholders including senior government, public and private organisations and peak bodies to facilitate the achievement of work goals.
5. Demonstrated ability to maintain effectiveness while adjusting to a changing environment, varying tasks, responsibilities and priorities.

6. Demonstrated ability to manage own workloads and outputs while ensuring projects or tasks are completed within agreed timeframes.
7. Excellent interpersonal and communication skills including the ability to develop position papers and consult, advocate, negotiate and liaise effectively with a diverse range of people.

Benefits

- \$95,000 p.a. + 10% superannuation and 17.5% leave loading
- generous salary packaging arrangements available
- flexible working hours (min. 30hrs per week, pro-rata salary)
- professional development funding available

How to Apply

If you wish to apply for this position, please -

1. Review the **full position description** at <https://brisbanenorthphn.org.au/about/careers>
2. Direct any queries about the role to learne.durrington@wapha.org.au or paul.martin@brisbanenorthphn.org.au
3. Provide your **current resume and an address to the selection criteria by 5pm Monday 30 August 2021** to paul.martin@brisbanenorthphn.org.au

We are committed to achieving a diverse workforce and strongly encourage applications from people of Aboriginal and Torres Strait Islander heritage, people from culturally diverse backgrounds, people with lived experience of mental illness and people with disabilities.