

Position description

Position	Lead Persistent Pain Project		
Purpose	To lead the development, commissioning, implementation and evaluation of a shared care model which will support patients experiencing persistent pain through earlier, appropriate and closer-to-home services within the Brisbane North PHN region.		
Approval date	September 2023	Approved by	Rachelle Foreman

Brisbane North PHN

Our vision is a community where good health is available for everyone.

Brisbane North PHN supports clinicians and communities in Brisbane's northern suburbs, Moreton Bay Regional Council and parts of Somerset Regional Council. It covers approximately 4,100 km² of urban, regional and rural areas, with a population of over one million.

We are one of 31 Primary Health Networks across Australia.

We work with local communities, consumers, carers, health professionals, hospitals and community providers to understand our community and their needs. We then engage stakeholders to design and commission programs and services to meet those needs.

Our PHN's goals:

- Be informed and led by community voice
- Re-orient the health system toward care close to home
- Build capacity of providers to meet health needs of our region
- An accountable, high performing organisation.

The PHN's values:

- Collaboration: We build strong and enduring relationships to achieve our shared goals
- Diversity: We are inclusive, fair and responsive to different needs
- Integrity: We are transparent, respectful and work to the highest standards
- Courage: We lead new approaches, learn and improve
- Impact: We deliver outcomes for our community.

Key outcome areas

To ensure the organisation works effectively to achieve its annual business plan, each team member has responsibility for a range of activities and outcomes. These activities and outcomes are reviewed once a year formally and on an ongoing basis informally with team members and managers.

Role-specific

Specialist Pain Assistance Network (SPAN) is a Queensland Department of Health Connected Community Pathways (CCP) funded program. SPAN is a partnership between the Brisbane North PHN, primary care



providers, the Institute for Urban Indigenous Health (UIIH), and the Metro North Health (MNH) Tess Cramond Pain and Research Centre (TCPRC) improving availability, accessibility, and capacity of specialised multidisciplinary community-based persistent pain services. The initiative involves establishing and supporting a network of community-based pain services to provide comprehensive assessments, evidence-based treatments, and education for MNH patients referred to TCPRC with lower acuity and complexity. Services will be directly supported by the TCPRC, a specialist tertiary pain management service at MNH.

- Apply clinical/health systems knowledge and experience to develop and establish a sustainably funded model of care that harnesses the value-proposition of both community health and hospital settings, with a focus on the delivery of 'the right care, in the right place, at the right time for patients with persistent pain.
- Lead and contribute to co-design and commissioning activities with stakeholders and partner organisations including health service providers from primary and tertiary care, to support the development and implementation of the model of care.
- Lead and contribute to the preparation, maintenance and monitoring of project planning documents and tools including the project, communication, risk management and evaluation plans.
- Apply project management knowledge and skills to ensure the project is delivered on time, within scope, and within budget.
- Facilitate and manage strong, productive relationships across a variety of stakeholders to ensure optimal delivery of project outcomes.
- Ensure consumers and carers have opportunities to influence and direct the outcomes of service delivery.
- Establish and maintain key relationships with PHNs and relevant internal and external organisations to inform activities.
- Represent the organisation on relevant committees, advisory groups, and events as they relate to the role and organisational objectives.
- Contribute to documentation and organisational reporting requirements.

General

- Regularly attend team and staff meetings
- Contribute to the pursuit of excellence through promoting and maintaining positive team spirit and organisational values, abiding by the organisation's Code of Conduct and Leadership Capability Framework, implementing all policies and procedures correctly and recommending quality improvements.
- Communicate effectively and respectfully with all members of the organisation and external stakeholders.
- Record all interactions in ChilliDB and other program and project databases on time, ensuring that information is relevant, accurate, up-to-date and accessible by other team members.
- Comply with reporting requirements as directed by your manager.
- Deal with sensitive information in a confidential and professional manner
- Complete other reasonable duties and projects as required to meet organisational objectives.

Reporting relationships

Relationships

Reports to: Manager, Integrated Care

Direct reports: Nil

Level of delegation

(Per Delegation Matrix – CEO to staff)

Key selection criteria

Within the context of the key outcome areas described above, the ideal applicant will demonstrate the following:

Qualifications and experience

- Tertiary health related qualifications e.g. nursing, allied health, health sciences, public health or a related discipline or equivalent work-related experience.
- A minimum of five years' experience developing and implementing health projects and programs (including project management) and delivering results within timeframes to affect systems change.
- Strong understanding of the health care systems including primary health care, tertiary health, referral pathways etc (or ability to acquire that knowledge quickly).
- Highly developed organisational skills including ability to effectively prioritise workload and competing priorities.
- High level communication skills including written skills, consultation and negotiation and interpersonal skills, with a demonstrated ability to problem solve and use initiative and judgement.
- Experience in effective stakeholder engagement, consultation and relationship development including consumers, carers, advocates, providers, policy makers and others.
- Ability to work independently and as part of a team.
- Intermediate to advanced skills in the MS Office suite – Word, Outlook, Excel and PowerPoint.
- Understanding of the commissioning process (desirable)

Capabilities

The Brisbane North PHN Leadership Capability Framework applies to all roles within the organisation. Applicants must address these capabilities.

- leads self – self-aware, proactive and adaptable; takes personal development opportunities and is resilient.
- engages others at all levels with respect, collaboration and cultural sensitivity.
- achieves outcomes in a high demand work environment with judgment and initiative.
- drives innovation - contributes to our culture of continuous quality improvement.
- shapes systems - works productively within internal and external systems and networks.
- bases decisions on available evidence.

Other

A current driver's licence is desirable and use of a personal vehicle may be required, including travel between workplaces. Work-related mileage will be reimbursed at relevant rates.

You may be required to work flexible hours. The role may include evening/weekend commitments for which time off in lieu is provided.

(Please note: This position description is subject to adjustment within reason and in consultation with your manager to meet the deliverables of the organisation.)