

## Position description

<b>Position</b>	Medication Safety Project Lead - ASPIRE		
<b>Purpose</b>	<p>To carry out clinical trial research activities for a multi-centre transition of care study that is investigating whether a model to improve access to timely post-discharge medication reviews reduces hospital readmissions.</p> <p>The role will contribute to practice and services development for improving patient outcomes during the transition of care.</p>		
<b>Approval date</b>	19 April 2023	<b>Approved by</b>	Libby Dunstan

### Brisbane North PHN

Our vision is a community where good health is available for everyone.

Brisbane North PHN supports clinicians and communities in Brisbane's northern suburbs, Moreton Bay Regional Council and parts of Somerset Regional Council. It covers approximately 4,100 km<sup>2</sup> of urban, regional and rural areas, with a population of over one million.

We are one of 31 Primary Health Networks across Australia.

We work with local communities, consumers, carers, health professionals, hospitals and community providers to understand our community and their needs. We then engage stakeholders to design and commission programs and services to meet those needs.

Our PHN's goals:

- be informed and led by community voice.
- re-orient the health system toward care close to home.
- build capacity of providers to meet health needs of our region.

The PHN's values:

- **Collaboration:** We build strong and enduring relationships to achieve our shared goals
- **Diversity:** We are inclusive, fair and responsive to different needs
- **Integrity:** We are transparent, respectful and work to the highest standards
- **Courage:** We lead new approaches, learn and improve
- **Impact:** We deliver outcomes for our community.

### Key outcome areas

To ensure the organisation works effectively to achieve its annual business plan, each team member has responsibility for a range of activities and outcomes. These activities and outcomes are reviewed once a year formally and on an ongoing basis informally with team members and managers.



[www.brisbanenorthphn.org.au](http://www.brisbanenorthphn.org.au)

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## Overview of the study

ASPIRE (A Systems aPproach to enhancing community-based medication REview) is a multi-centre transition of care study to investigate whether a model for improving access to post-discharge medication reviews, namely Home Medicines Review (HMR) or Residential Medication Management Review (RMMR), reduces hospital readmissions.

The study is being conducted at four hospitals and corresponding Primary Health Networks (PHNs) in New South Wales and Queensland:

- John Hunter Hospital with Hunter New England and Central Coast PHN
- Royal North Shore Hospital with Northern Sydney PHN
- Broken Hill Hospital with Western NSW PHN
- Royal Brisbane and Women's Hospital with Brisbane North PHN

## Overview of the role

The Medication Safety Project Lead will have a key role in the implementation model for the trial, which is to establish a Medication Safety Hub in the PHN. The role will be responsible for implementation of the intervention (model) and for data collection follow-up of patient participants in the trial, and will work closely with the ASPIRE Research Assistant based at the RBWH. This position is one of eight employed for the trial across four locations. The position will be supported by the study coordinator and wider research team at the University of Sydney.

## Role Specific

The successful applicant will carry out key accountabilities in accordance with the approved study protocol, site procedures and Good Clinical Practice and regulatory requirements for the conduct of clinical trials:

- Work in partnership with the Research Assistant based at the RBWH, the wider research team, and with community-based healthcare professionals (e.g., GPs, community pharmacists, Home Medicines Review accredited pharmacists), to carry out study activities
- Engage and communicate effectively and professionally with general practitioners and accredited pharmacists to facilitate their enrolment, the consent process, data collection and implementation of the intervention, in accordance with Good Clinical Practice, regulatory requirements and the trial protocol
- Apply knowledge of medication review services and advanced facilitation skills to support general practitioners to offer, and accredited pharmacists to conduct, timely medication reviews for patient participants in the trial
- Engage professionally, sensitively and discreetly with patient participants and/or carer participants to support data collection for the trial and implementation of the intervention, as required.
- Maintain the quality of the dataset for the study site by ensuring the accuracy, quality and completeness of data collection and the timely verification of data entry from source documents in accordance with Good Clinical Practice and relevant regulatory requirements, and to support project monitoring.
- Provide timely information and advice to the research team and other stakeholders, and apply professional judgement to escalate risks and issues in a timely way to the research team.
- Actively contribute to the local adaptation of the intervention (model) in meetings and workshops with the wider research team, hospital pharmacists and clinicians, GPs, community pharmacists and HMR accredited pharmacists.
- Actively participate in regular meetings and workshops with the wider research team and other sites, providing feedback on processes, presenting to forums and providing secretariat support as required
- Contribute to discussions and meetings on medication safety-related issues at the PHN
- Undertake other activities including administrative duties as required to support the study.

## General

- Attend regular team meetings if required
- Contribute to the pursuit of excellence through promoting and maintaining positive team spirit and organisational values, abiding by the organisation's Code of Conduct and Leadership Capability Framework, implementing all policies and procedures correctly and recommending quality improvements
- Communicate effectively and respectfully with all members of the organisation and external stakeholders
- Comply with reporting requirements as directed by your manager
- Deal with sensitive information in a confidential and professional manner
- Complete other reasonable duties and projects as required to meet organisational objectives

## Reporting relationships

### Relationships

Reports to: Manager | Integrated Care

Direct reports: None

### Level of delegation

(Per Delegation Matrix – CEO to staff)

Level 3 – All other staff

## Key selection criteria

Within the context of the key outcome areas described above, the ideal applicant will demonstrate the following:

### Qualifications and experience

- Current registration as a Pharmacist with AHPRA.
- Medication Management Review accreditation with the Australian Association of Consultant Pharmacy is strongly desired.
- Expertise in conducting medication reviews and in providing clinical pharmacy services including medication safety initiatives.
- Experience in consulting and liaising with general practitioners and other pharmacists to support the clinical care of patients/consumers.
- Well-developed interpersonal, written and verbal communication skills with the ability to communicate with internal and external stakeholders including consumers
- Strong understanding of medication review services and processes and demonstrated experience in providing medication review services to consumers, carers and families.
- Understanding of medication safety principles and experience in applying them
- Ability to prioritise and manage workload demands, meet targets and complete activities
- Ability to work independently and to effectively establish collaborative working relationships within a multi-disciplinary team and interagency networks, including experience working in clinical teams
- Demonstrated ability to undertake clinical research activities and/or quality improvement activities, including excellence in data and/or records management.
- Strong attention to detail
- Demonstrated ability to identify issues and propose solutions

## **Capabilities**

The Brisbane North PHN Leadership Capability Framework applies to all roles within the organisation. Applicants must address these capabilities.

- leads self – self-aware, proactive, and adaptable; takes personal development opportunities and is resilient
- engages others at all levels with respect, collaboration, and cultural sensitivity
- achieves outcomes in a high demand work environment with judgment and initiative
- drives innovation - contributes to our culture of continuous quality improvement
- shapes systems - works productively within internal and external systems and networks
- bases decisions on available evidence.

## **Other**

A current driver's licence is desirable and use of a personal vehicle may be required, including travel between workplaces. Work-related mileage (other than commute) will be reimbursed at relevant rates.

You may be required to work flexible hours. The role may include evening/weekend commitments for which time off in lieu is provided.

(Please note: This position description is subject to adjustment within reason and in consultation with your manager to meet the deliverables of the organisation.)