



Checklist for General Practice

Electronic Transfer of Prescription

Electronic Transfer of a Prescription involves the creation of an electronic message alongside the paper prescription, which is transmitted to a Prescription Delivery Service (PDS). At the time of prescribing, a barcode is generated and printed on a paper prescription. A pharmacy then dispenses the prescription by scanning the barcode which downloads the prescription information from the PDS.

Benefits

- 1. Reduces the likelihood of transcription related dispense errors
- 2. Assists in meeting the Practice Incentives Program eHealth Incentive (ePIP) requirements
- 3. Enables upload of prescription and dispense records to My Health Record
- 4. Supports the technical requirements for electronic prescriptions
- 5. Improves quality & efficiency of both prescribing and dispense processes
- 6. Improves communication between prescribers and dispensers

Prerequisites

There are currently two prescription delivery services available for providers — eRx Script Exchange and MediSecure. The two services are interoperable, meaning prescription information sent using one PDS can be downloaded by a pharmacy connected to the other PDS.

The practice has a Healthcare Provider Identifier - Organisation (HPI-O) and is connected to the Healthcare Identifiers Service (HI Service)	 The practice has an HPI-O and is connected to the HI Service. The practice is able to validate Individual Healthcare Identifiers to enable prescription records to be uploaded to My Health Record.
The practice has registered with a Prescription Delivery Service (PDS)	 The practice has registered with a PDS. Each individual prescriber has registered with the PDS. Configure and activate the Electronic Transfer of a Prescription function in the Clinical Information System (CIS).

Next Steps

Confirm installation and activation of the Prescription Delivery Service (PDS)	 Contact CIS provider to activate and configure the PDS (Check with CIS provider about minimum requirements). Contact PDS provider: eRx Script Exchange Phone 1300 700 921 (New Prescriber Registration) MediSecure Phone 1800 47 27 47 (Register for MediSecure) Confirm prescribers are registered with a PDS and enabled in the CIS. Check prescribers are aware of how to withhold a prescription record from being uploaded to My Health Record.
Prescribers	 Each prescriber's details have been registered with the PDS. All prescribers know how to withhold a prescription from being uploaded to My Health Record.
	Each prescriber ensures a barcode is printed on their prescriptions.